

Vision 20/20: A world-class rural school district. Demonstrating our **BEST**.
 Behave Responsibly
 Exceed Expectations
 Scholarship First
 Team work always!



Minutes

HAMPTON COUNTY SCHOOL DISTRICT 2 BOARD OF TRUSTEES

CALLED MEETING

7/30/2018 - 5:30 pm

District Board Room

Estill, SC 29918

New Mission: The mission of Hampton County School District 2 is to provide a rigorous personalized learning environment of academic excellence that prepares *Each Child, Each Day*, and in *Every Classroom* to be **college/career** and **citizen** ready with no excuses.

5:30 p.m. EXECUTIVE SESSION:

Mary Ann Atkins made the motion to enter into Executive Session. John Gordon seconded the motion. The motion was carried. Motion passed by unanimous consent (4/0). John Gordon made the motion to come out of Executive Session. Mary Ann Atkins seconded the motion. The motion passed by unanimous consent. (5/0).

- Human Resources

GENERAL SESSION:

1.0 Call to Order: Meeting began at 6:25 pm.

2.0 Statement of Media Notification

In accordance with the S.C. Freedom of Information Act, Section 30-4-80(e), South Carolina Code, 1987, as amended, all local news media have been notified of the date, time, location, and agenda of the meeting to include a posting on the district's webpage.

3.0 **Approval of Agenda:** John Gordon made the motion to approve the agenda. Mary Ann Atkins seconded the motion. The motion carried by unanimous consent (5/0)

4.0 **New Business** (agenda items in *italics* is noted as emergency topics for Board of Trustees consideration)

- Timber Updates – Corine Miller, Director of Finance & Operations
 Mr. Morris presented the Board with Forest inventory documentation report, map of the school and quote. He suggested a lump sum seal bid for the bidding process. The cost to the District is \$3,000 for road access and the fee of 8% of the timber to Morrison Forestry. The process of advertising and receiving bids will be 3 weeks. **The Board made the motion to allow the consultant to move forward with the timber bidding process for the sale of timber for the school district. The motion carried by unanimous consent (5/0).**
- *2018 Summer Facilities Improvement Projects* – Corine Miller, Director of Finance & Operations/ Barry Morgan, District Capital Improvement Consultant
 Barry Morgan shared information on necessary floor repair of a classroom at Estill Elementary School. Wooden floor joist have rotted and need to be replaced and completed before school starts. He further discussed the steps and ramps that need replacing at the mobile units. 12 sets of stairs and 2 ramps need replacement. \$33,000 is the lowest bid for installation of stairs and ramps. The Board recommends the stairs and ramps are built by Mr. Ruth, District maintenance and an assistant to meet the deadline of school opening. Mr. Sanders will submit the results of the roof assessment for the next Board Meeting.
- *Abbeville Capital Improvement Project Estill Elementary Schools Energy Efficiency Bids*
 Items of discussion were:
 HVAC units – the lowest bid was from Coastal Heating and Air - \$393,000
 Basement water remediation and roof repairs
 Mr. Sanders shared to add lighting to the softball and baseball fields the price would be about \$100,000. The Board asked him to bring back options that may include paying the payments in a yearly amount and not all at once.

	<ul style="list-style-type: none"> ▪ Transportation-Bus Contracting Services Update– Shenna Solomon, Coordinator of Transportation Durham School Services is working on giving us a price quote to include all of the services they provide. Implementation timeline will be between October – December, 2018. Ms. Solomon want to condense the routes and use one of her drivers to assist with training people interested in driving. Solomon made the recommendation for elementary, middle and high school students to ride one bus until more drivers are hired or Durham School Services is able to provide services to the district. First Student does not offer services for our area. Ms. Miller is going to research if there will be enough money to offer bus drivers a sign on bonus/incentive. ▪ District Debt Service Discussion – Mr. Scott Allan from School Support, LLC Scott Allan presented the Board with information on the County Auditor not getting the correct information form the County Treasurer on millege for our district. County Treasurer information was inaccurate and if it is not corrected the district runs the risk of debt services continually being paid through the General Fund account which is incorrect. Mr. Allan wants to work with the County Auditor and Treasurer to look over the information form 2015-2017 and recommend adjustments that’s due back to general fund and move forward without any issues. This has to be completed by late September so that the new bills will be printed for October. Mr. Allan wants approval to be paid to assist the County Treasurer and County Auditor with researching and correcting the information on behalf of the district. The cost for Mr. Allan’s services will be split between Hampton School District 1 and Hampton School District 2. The projected cost is \$24,000. The expected refund currently projected as \$635,000. Ms. Miller agrees there are issues with the County within the Treasurer’s office. The process has already began with comparing information between the District the Treasurer’s office to locate the discrepancies and correct it.
5.0	Board Business Action <ul style="list-style-type: none"> ▪ <i>2018 Summer Facilities Improvement Projects</i> ▪ <i>Abbeville Capital Improvement Project Estill Elementary Schools Energy Efficiency Bids</i> ▪ Human Resources- Personnel
6.0	EXECUTIVE SESSION (If needed)
7.0	Adjournment

October 3, 2018

BOARD BUSINESS ACTIONS/VOTING RECORDS
Regular Meeting-07/30/2018

That upon the recommendation of the Superintendent, the Board approves to receive proposals for contracted bids and proceed with repairs immediately to classroom floor damage at Estill Elementary School.	Motion made by: Mary Ann Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens The motion passed 5 of 5
That upon the recommendation of the Superintendent, the Board approves the cost comparison of aluminum steps and treated lumber steps and make necessary repairs.	Motion made by: Thomas Owens Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens The motion passed 5 of 5
That upon the recommendation of the Superintendent, the Board approves the Abbeville Capital Improvement Project for Energy and Air Efficiency Bid of Coastal Heating and Air of \$393,000	Motion made by: Mary Ann Atkins Motion seconded by: John Gordon	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> John Gordon <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens The motion passed 5 of 5